

**APPLICATION FOR WATER/SEWER SERVICE
 DEKALB COUNTY FINANCE – TREASURY AND ACCOUNTING SERVICES
 1300 COMMERCE DRIVE, ANNEX
 DECATUR, GA 30030**

 (PLEASE PRINT) LAST NAME FIRST NAME MI

 NEW ACCOUNT NUMBER

 SERVICE ADDRESS

 BILLING ADDRESS (IF DIFFERENT)

 CLOSING DATE/BEGINNING LEASE DATE

 CITY, STATE, ZIP CODE

 CITY, STATE, ZIP CODE

 OWNER _____ MNGMNT CO
 _____ RENTER

In consideration for receiving water and/or sewer service from DeKalb County, Georgia, at the above location, I hereby acknowledge responsibility for payment of service billings. A non-refundable application fee of twenty dollars (\$20) will be added to the first bill, and account is subject to interruption without notice if not paid by due date.

A copy of the settlement statement (owner) or a copy of the lease agreement (tenant) and a picture identification is required to establish a DeKalb County Water/Sewer account.

DeKalb County may disconnect service if payment in full is not received by the due date indicated on the bill. The total outstanding balance must be paid for service to be restored. If service is interrupted due to non-payment, a twenty-dollar (\$20.00) “turn off” fee will be billed to the account as well as a twenty dollar (\$20.00) “turn on” fee when service is restored.

A twenty-five dollar (\$25.00) fee will be charged for each dishonored check. If two dishonored checks are received within a twelve-month period, only cash, money order or certified check will be accepted for payment of services for the following twelve months.

Residential water accounts are billed on a bi-monthly basis (every two months), and payment by the indicated due date is required to prevent interruption of service. You may pay your water bills online at: www.co.dekalb.ga.us.

If you have a question regarding your bill, or need to discuss payment of your account, please call our Customer Service phone number, (404) 378-4475 between the hours of 8:30 a.m. and 5:00 p.m., Monday through Friday with the exception of legal holidays. Our fax number is (404) 687-3504.

In consideration for having water service initiated/restored at the above address, I agree to ensure that all water service facilities (sinks, tubs, faucets/inside and outside, etc.) are turned off, or that someone will be on the property to check for leakage. I understand that DeKalb County is not responsible for water damage to this property or its contents. **If you are establishing new service and the water is off, it may take up to 5 business days from processing of the completed application (along with the submitted required documentation) to have service restored.** If your house or building was constructed before 1993, you must submit a Certificate of Compliance certifying that all pre-1993 plumbing fixtures have been replaced with low flow water efficient fixtures (exemptions apply).

 SIGNATURE

 DATE

 DRIVERS LICENSE

 PREVIOUS ADDRESS

 HOME TELEPHONE

 WORK TELEPHONE

 SOCIAL SECURITY /TAX ID #

 LEAVE ON AT PREVIOUS LOCATION
 YES _____ NO, PLEASE DISCONNECT ON _____

*****APPLICATION WILL NOT BE PROCESSED WITHOUT ATTACHED PAPERWORK*****